



# Divorcepath Quick Start Guide

A free service for Courthouse Libraries BC patrons · Public access computers only

## Getting Started:

- ✓ Have your **background, financial, child, and relationship date** information ready
- ✓ Save the documents generated to a **USB key** or **email** them to yourself
- ✓ Your data is auto deleted upon log out

## Step 1 — Start your session

Open Divorcepath and accept the Terms of Service. Select “Personal” or “Professional” path and enter your information as directed. You will be automatically navigated to your file.

*Tip — Enter names exactly as you want them to appear on your forms. They carry through everywhere.*

*Tip — Expand your browser window for the ideal working experience.*

## Step 2 — Complete your profile

Click on the appropriate “open” button for quick access to run **Support Calculations**, create **Court Forms**, **Agreements**, or **Financial Forms**.

You can use the **Profile Wizard** and expand each section to add any missing court information, background information for both parties, children’s information, key relationship dates, and financial information (income, budget, property and debt).

*Tip — The more you add here, the less you’ll need to edit on each form later.*

## Step 3 — Run support calculations

Open **Support and Income** to run **Child Support** and **Spousal Support** (spousal support auto-includes child support when children are on the file). Click any name, date, or income on the report to edit it in place, then generate a PDF to save or email.

*Tip — Replay the Support Calculator Tour anytime from the “?” help icon.*

## Step 4 — Generate documents

Create additional **Court Forms**, **Agreements**, or **Financial Forms** by selecting Documents on the left side panel. Type a form name or number and click **Create**. Agreements include a section option to add or remove clauses after generation. Financial Forms: the calculator **only works on library computers** — once you leave, edits require manual recalculation.

Navigate to the “Calculations” tab and select “Family Property Calculator” to export a PDF report of your Net Family Property calculation.

*Tip — Prioritize Financial Forms to take full advantage of automatic calculations.*

## ⚠ Step 5 — Save your work before you leave

**Your work will NOT be saved after your session ends.** Before logging out, either **download your documents to a USB key** or **email them to yourself**. Once your forms have been saved to your USB or email, you can return to the library and Divorcepath to continue working by creating a new file and re-upload your previous Divorcepath documents.

## COMMON QUESTIONS

**Do I need exact numbers?** Estimates work as a starting point — more precise inputs produce more accurate reports. You can always create updated versions.

**Can I come back later?** Yes, but you’ll need to re-enter your information.

**Is this legal advice?** No. Divorcepath and Courthouse Libraries BC cannot provide legal advice or establish a client relationship.

## PRO TIPS

- Start with **calculations**, then move to **documents**
- Focus on **one clear goal** per session
- If unsure, keep it simple and refine later
- Ask staff via **live chat** for help navigating the software