SUPREME COURT
OF BRITISH COLUMBIA

Effective Date: 2010/07/01
Updated Date: 2022/05/11

Number: PD – 5

Title:

Practice Direction

Class Proceedings

Summary:

This Practice Direction describes the procedure for requesting the assignment of a case management judge in a proceeding that is commenced under the *Class Proceedings Act*. It also sets out the requirements for submission of originating process and other documents to the National Class Action Database.

Direction:

Assignment of judge

1. The request for the assignment of a case management judge must not be made until:

    a. service of the last Response to Civil Claim, if the Response is served by the date set out in the *Supreme Court Civil Rules* ("Rules"), or the date set out in the Rules for service of the last Response to Civil Claim, or

    b. service of the last Response to Petition, if the Response is delivered by the date set out in the Rules for delivery, or the date set out in the Rules for delivery of the last Response to Petition.

2. The request for the assignment of a case management judge should be made by filing with the Scheduling Manager in the registry where the action is commenced:

    a. an original and a copy of a Request for Assignment of Judge, attached as Schedule A to this direction, and

b. either:

i. one copy of the Notice of Civil Claim and all Responses to Civil Claim, if the latter have been filed, or

ii. one copy of the Petition and all Responses to Petition, if the latter have been filed.

3. The Court will advise parties or counsel when a case management judge has been assigned and will direct that a case planning conference take place.

Filing with the National Class Action Database

4. The plaintiff must submit a copy of the following documents to the National Class Action Database of the Canadian Bar Association within 10 days of service or filing, whichever is earlier:

   a. Notice of Civil Claim or Petition;

   b. application for certification; and

   c. any amendment to the foregoing.

5. Documents submitted to the National Class Action Database of the Canadian Bar Association under paragraph 4 of this direction must be submitted electronically along with the registration form attached as Schedule B to this direction.

Christopher E. Hinkson
Chief Justice

Schedule A

IN THE SUPREME COURT OF BRITISH COLUMBIA

No._____
Registry_____

BETWEEN:

AND:

Request for Assignment of Judge

I/We request that a case management judge be assigned to this proceeding which is commenced under the *Class Proceedings Act*.

Place of Hearing/Trial _____

All parties estimate the length of the certification hearing as _____ days.

The following is a list of all parties, their counsel, and contact information for each counsel:

Name of Party	Name of Counsel	Contact Information of Counsel
[...party's name...]	*[...name of counsel representing the party...]*	Address: Telephone: Email:
[...party's name...]	*[...name of counsel representing the party...]*	Address: Telephone: Email:

[...party's name...]	*[...name of counsel representing the party...]*	Address: Telephone: Email:

Date: _____ _____

Signature of [ ] filing party [ ] counsel for filing party(ies)

[*type or print name]*

Schedule B

NATIONAL CLASS ACTION DATABASE REGISTRATION FORM

RÉPERTOIRE NATIONAL DES RECOURS COLLECTIFS

FORMULAIRE D'ENREGISTREMENT

Jurisdiction / Juridiction :

File number / Nº de dossier :

Filing Date / Date de dépôt :

(a) Originating Process / Demande introductive d'instance :

(b) Certification Application / Requête en autorisation[1] :

Class Action Style of Cause / Intitulé de la cause[2]:

Description of the Proposed Class / Description du groupe proposé :

Subject Matter of Class Action / Objet du recours collectif:

(Check all that apply / Cochez tout ce qui s'applique)

- ☐ Negligence / Responsabilité extra-contractuelle
- ☐ Product Liability / Responsabilité du fabricant
- ☐ Environment / Environnement
- ☐ Securities / Valeurs mobilières
- ☐ Consumer Protection / Protection du consommateur
- ☐ Competition / Concurrence
- ☐ Crown Liability / Responsabilité de l'État
- ☐ Other / Autre :

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[1] In Quebec, only the date of filing of the motion for authorization need be filed. Au Québec, seule la date de dépôt de la requête en autorisation doit être communiquée.

[2] Include the names of all parties in this description. Inscrire le nom de toutes les parties à la procédure.

Has the class action been certified? / Le recours collectif a-t-il été autorisé?

Yes / Oui ☐ No / Non ☐

Is this an update of a previous submission to the Registry? / La présente demande d'enregistrement est-elle une mise à jour d'une demande précédente?

Yes /Oui ☐ No / Non ☐

Class Counsel / Procureur en demande:

Name / Nom :

Telephone Number / Numéro de téléphone :

Address / Adresse :

Email / Courriel :

Please send this form to/ S.V.P. Faire parvenir ce formulaire à :

National Class Action Database/
Répertoire national des recours collectifs
Canadian Bar Association
Association du Barreau canadien
Attn / À l'attention de : Nadia Sayed
Email / Courriel : classaction@cba.org

Please attach original pleadings and certification motion in PDF (preferred) or Word to this Registration Form. Do not send any exhibits attached to these documents. Please verify the accuracy of the information once it has been posted to the CBA website (CBA.ORG). We encourage you to advise us of any changes to information in this form, such as whether the matter has been certified.

Prière de transmettre ce formulaire avec la requête en autorisation et, le cas échéant, la demande introductive d'instance, en format PDF (de préférence) ou Word. Veuillez ne pas envoyer les pièces jointes à ces procédures. Nous vous conseillons de vérifier l'exactitude des informations une fois disponibles sur le site de l'ABC (CBA.ORG). Nous vous prions de nous communiquer tout changement aux informations contenues dans le formulaire d'enregistrement, notamment si le recours est autorisé ou non.